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MINUTES DUVALL PLANNING COMMISSION

**Rose Room - Duvall Library, 15619 Main Street N.E., Duvall
Thursday, January 17, 2008 at 7:00 PM**

1. Call to Order – Flag Salute

Commissioner Steve Neugebauer called the meeting to order at 7:03 p.m.

2. Roll Call

Commissioners Steve Neugebauer, Jeff Wolf, Skye King, Jason Walker, and Amy Ockerlander were in attendance. City Staff members Lara Thomas, Senior Planner and Amy Bright, Administrative Assistant were present. Commissioner Peter Luhrs an unexcused absence.

3. Announcements

Commissioner Neugebauer announced the promotion of Lara Thomas to Senior Planner.

Lara Thomas announced the reappointment of Commissioner Steve Neugebauer and the appointment of Commissioner Amy Ockerlander. Ms. Thomas announced that interviews will be held in the coming weeks for the Planning Commission open seat. Ms. Thomas also announced that the deadline for the Associate Planner position is the following day; however it may remain open until there are more applicants.

Ms. Thomas stated that the Parks Plan is under way and that Commissioner King was selected to join the Park Plan Committee.

Ms. Thomas announced that she and Doreen Booth, Economic Development Director, are working together to keep the Planning Department and the Economic Development Department informed on each others projects.

Ms. Thomas announced that the Planning Department has started a Library of Planning books for the Commissioners to check out.

Ms. Thomas announced that King Conservation District is giving a presentation at the next Council meeting and she encouraged the Commissioners to attend.

4. Approval of Minutes

The minutes from the November 29, 2007 meeting were approved as distributed.

5. Citizen's Comments and Requests – Items not on the Agenda

None

6. Old Business

Mr. Neugebauer asked about the status of the By-Laws. Ms. Thomas stated that they would be discussed at the meeting following the Public Hearing for the Rezone.

7. New Business

Elect a New Chair and Vice-Chair

Commissioner Wolf made a motion to elect Commissioner Neugebauer as Chairman. Commissioner Walker seconded the motion. Motion carries with all ayes.

Commissioner King made a motion to elect Commissioner Wolf as Vice-Chairman. Commissioner Neugebauer seconded the motion. Motion carries with all ayes.

Rezone Workshop

Ms. Thomas gave a presentation on rezones.

Planning Exercise

The Planning Commissioners performed an exercise on a pretend rezone project. They used the regulations that they learned in the workshop to discuss the pretend project.

8. Other Business

None

9. Adjournment

The meeting was adjourned at 8:48 p.m.